

**PUBLIC SERVICE MINISTRY    CIRCULAR MEMORANDUM    REF No. PS:**

FROM:            Permanent Secretary,  
                      Public Service Ministry.

**SUBJECT**  
Appointment of non-monthly  
employees on the monthly basis.

TO:                All Permanent Secretaries,  
                      Heads of Departments and  
                      Regional Executive Officers.

DATE :            2002-05-

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You will recall when this Ministry's Circular No. PSM 26/1985 dated 1985-11-22 signaled Cabinet's approval for the placement of all permanent non-pensionable posts, which attracts salary, on the permanent pensionable establishment with effect from 1986-01-01. One objective cited in paragraph (1) thereof, for this decision was "to bring about a greater degree of uniformity" "in the Public Service as a whole."

2. In an effort to achieve this objective, Cabinet approved the placement, of all the positions in the Inventory of the traditional Public Service, on the permanent pensionable establishment with effect from 1986-01-01.
3. The effect of the above stated Cabinet's decision is that, no provision now exists for hiring public service employees on a daily/weekly/fortnightly basis.
4. The current practice therefore, of hiring daily, weekly or fortnightly paid employees, is not only without regulatory foundation but distorts the accuracy of the payroll data base at the Ministry of Finance and defeats the primary objective of "uniformity" in the Public Service.
5. In an effort to resolve this situation, you are required, as a first step, to submit to this Ministry as quickly as possible, but before the 28<sup>th</sup> May 2002 a list of names of all daily paid employees who are currently employed by your Ministry/Department/Region.
6. You are required to use the format below, for the purpose of this assignment. In case you do not have this class of employee then you are required to submit a Nil return.

Names	Designation	GS	Date of birth	Date Employed	Daily Wage	Remarks

7. Please bring the contents thereof to the attention of all employees under your control, especially those who work in the Personnel and Accounting Units.

Dr. N. K. Gopaul,  
Permanent Secretary,  
Public Service Ministry.